

# CALL PICK UP GROUPS

Form 5

Telecommunications Services 346-3198, fax 541-346-5845

Coordinator:

Extension:

Department:

## 1. To Add an Entire New Pick Up Group

1	2	3
Action Code	New Pick Up Group #	Extension Assignments
Add	<input type="text"/>	<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>

## 2. To Add a New Member(s) Only to an Existing Group

1	2	3
Action Code	Existing Pick Up Group #	Extension Assignments
	<input type="text"/>	<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>

## 3. To Delete an Entire Existing Pick Up Group

1	2	3
Action Code	Existing Pick Up Group #	Extension Assignments
Delete	<input type="text"/>	<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>

## 4. To Delete a Member(s) from an Existing Pick Up Group

1	2	3
Action Code	Existing Pick Up Group #	Extension Assignments
	<input type="text"/>	<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>
		<input type="text"/>